

Please refer to the Virginia Property Owners' Association Act for reference to Statutes Title 55, Chapter 26 in its entirety. Please understand that some or all of the requested information can be withheld in accordance with Virginia Code Title 55 Section 510.

Date of Request: _____

Requesting member's name and address: _____

Member's Lot(s) number: _____

Requested Book/Records: _____

Are copies of these books/records or does the member plan to examine the requested books/records on premise of the Association Office? _____

Purpose for request: _____

This information will not be used for purposes of pecuniary gain, commercial solicitation and is for a proper purpose related to his/her membership in the association.
VAPOA Title 55-510, Paragraph B.

(Signature of member placing request)

(Printed name of member placing request)

OFFICE USE ONLY:

Date received by Association office: _____

Member in good standing (Verify and initial): _____

Date request completed: _____

Requesting member's signature of receipt of requested items